

NISSA

Board Meeting Minutes

May 4, 2010

7:00pm – teleconference

Present : Melissa, Aileen, Stephanie, Roger, Penny, Jennifer, Nora, Sue Mickey, Andrea

Staff: Inga, Laura

Call to order @ 7:10pm

Motion to Approve Minutes - Sue Mickey

2<sup>nd</sup> Motion - Penny

Approved

New Business:

- Financial Report: (Stephanie)

Revenues tracking to date with expenses still under spent from what was budgeted to date.

Looking at remainder of this FY and projecting expenses vs anticipated revenues; budget should end close to balanced and/or with some funds unspent. Should end the year w/positive revenue which hasn't happened in last several years. This will help to secure grants from funders in the future

- ED Report: (Inga)

EW office will have a vacancy as Laura has turned in her resignation effective June 30<sup>th</sup>. Laura has referred a candidate to replace her and I will be talking with her in the near future.

The annual appeal will be going out in the next couple of weeks. It will go out electronically to those w/ whom we have an email and hard copy to everyone. This year's appeal will focus on the ask on money for cribs and safe sleep information and supplies.

- Auction update: (Aileen)

Aileen provided an update on the hiring of an auction coordinator and what the position's duties will be this coming year.

Inga will be interviewing candidates over the next several weeks in hopes of having a coordinator on hired by mid-June.

- Committee updates:

Board Development committee: (Stephanie)

The board development committee has met several times over the past month in an effort to identify the types of new board members NISSA would like to ask to join the board starting July 2010. There will be 3 current board members leaving the board and the goal is to bring on 4 or 5 new members.

Laura has offered to join the board upon resignation of her position. Several others candidates have been identified and will be asked about their willingness to join. Melissa will put together a one page list of board expectations to hand out to potential board members.

Any suggestions on candidates should be sent to Stephanie.

- NISSA Annual meeting:

Decided to hold off on having the annual meeting in June as the timeframe is so short and the financials will not be completed in order to complete an annual report until after month's end.

Inga will send around a poll to see what everyone's availability is for having the annual meeting in September.

Will discuss results and what the meeting will entail at June board meeting.

Next meeting 6/5/10 in person

Adjourned 8:30pm